

Dear Parents:

We are so excited that your child is enrolled in the ECPR 2017 Summer Camp. Whether they are participating in one week or the entire session, we have a summer's worth of fun activities planned to engage them. This letter is to introduce you to our program and inform you of policies and procedures that are necessary for a successful summer camp program.

Program Policy regarding:

Medication: Staff and counselors of ECPR are not allowed to administer medication to campers. This applies to prescription medication as well as over the counter pain killers, allergy medications, etc. Please make other arrangements for the dispensing of medicine to your child.

Site Emergencies: In the event of a health or injury related emergency while your child is under the watch of ECPR, the following procedures will be followed:

- 911 will be notified.
- Parent/Guardian will be notified.
- The attending emergency services worker will determine if the child should be transported for care. If child must be transported before parent arrives, parent will be directed to the medical facility as soon as staff can make contact with parent.

Parent Attendance: Because it is an important part of a child's development to learn to interact with others independent of their parents, ECPR believes that it is in the best interest of the child if parents do not observe/attend camp with them regularly. Parents are welcome to briefly drop in on occasion, but will not be permitted to travel from station to station with the child. ECPR requires that all who interact with children during Summer Camp participate in Staff Training and complete and pass a Criminal Background Check.

Participant Behavior Management Policy: In order to maintain a friendly, fun and safe environment in our summer program, we have adopted the following policies regarding behavior management of campers. These policies ensure that each camper will achieve the most positive experience possible from their time at camp. The following are basic guidelines and are not all inclusive:

Participants will:

- Show respect and consideration for other participants and staff.
- Exhibit proper manners.
- Respect equipment, supplies and facilities.
- Communicate positively with other participants and with staff.
- Respect the belongings of others.
- Listen and follow instructions from staff.
- Participate in activities.

Participants will not:

- Use violence, force, intimidation, or other negative behavior.
- Use inappropriate language or name-calling.
- Destroy supplies or property.
- Bring inappropriate items to the program (weapons, etc.).

The consequence of misbehavior depends on its severity and will be handled accordingly.

Drop-off/Pick-up:

Camp is from 8 am until 12 pm. You may drop off your child no earlier than 7:45 am, and children must be picked up at 12 pm. Drop-off and Pick-up take place at the McWilliams Park Gym.

Camp Requirements:

- Label all of your child's belongings. ECPR is not responsible for any misplaced, damaged, or stolen items.
- Do not send personal items to the program such as toys, money, electronic games, cell phones, iPods, etc. Children will not need any of those items at camp.
- Sandals, flip-flops, heeled shoes, or open-toed shoes are not recommended. Children should wear tennis shoes. We have an active schedule planned, and proper shoes are essential to prevent injury.
- Children should wear comfortable play clothes. We will be outdoors a lot as well as participating in many hands on crafts and activities. Clothes may be soiled or stained.
- Please remember to protect against sunburn. Apply sunscreen in the mornings and allow children to bring hats and sunglasses if needed.

My child and I have read and understand the policies set for the ECPR 2017 Summer Camp. We agree to abide by these program policies.

Signed

Date

Please sign and return the signature portion of this form on the first day of camp.